

Administrative Council Meeting
Agenda
Wednesday, November 1, 2023
10:00 a.m., ED 330

Attendees: MJBradley, LGBryant, AWheelerGryffin, APimpleton-Gray, NCovey, AHux, JANalley, ABowser, CWhite, WMcLean, LSchmidt, AWells

NOTES

New Business

1. College Overview Report- Dr. Calvin White. Jr., Dr. Will McLean, Alyssa Wells, Lane Schmidt – MJBradley welcomed our visitors and provided a demographic overview and introduction of the college and departments. Departmental chairs and directors shared departmental points of highlight along with any departmental points of concern.
2. Foundation Account Balances- MJBradley provided and discussed handout regarding budget and reflected edits.
3. Search Request Update- requests are currently under review by AAR. 3 original requests, 2 additional have recently been made by TE.
4. ADC Update-
 - a. Provost thanked deans for recruiting efforts across the state.
 - b. Need growth in every county. Craighead county has greatest drop. More presence from Washington and Benton.
 - c. Ensure proper workflow.
 - d. Any employee counseling forms should be copied to AAR.
 - e. Spring teaching schedules will be closely reviewed.
 - f. Provost shared concerns over current equity review and potential solutions.
 - g. Dr. Charlie Nelms will visit campus Nov. 13-17.
5. Department Updates
 - a. ELCSE – faculty Tuesday occurred; SPAs are in process.
 - b. HPESS – AR SHAPE conference occurring on campus this week, COSMA visit next week.
 - c. P&C – School counseling interviewing for open faculty position, will be sending in BA Psych position justification soon, 5 graduate students presenting at conferences next week, reviewing DFW rates within the department, observed tendencies.
 - d. TE – Surviving, interviewing for open administrative position.
 - e. PEP – No report.
 - f. Early Childhood – Concerned staff within the department regarding the LEARNS act and implications.
 - g. ERZ – No report.
6. Other
 - a. MJBradley shared and discussed handout of COEBS FY24 budget overview report.
 - b. Recent concerns with Curriculog.
 - c. Fall Break reminder to cover office space and phones.

Deadlines:

November 1st

- ☐ Suggest dates for chairs to provide retention recommendations for 2nd year faculty to the Dean's.

November 3th

- ☐ Graduate Council Proposals due.

November 8th

- ☐ PRT Dean's provide Provost and EVC retention recommendations for 2nd year faculty to receive 3rd year appointments for the upcoming academic year.

November 10th

- ☐ Undergraduate Curriculum Council Meeting.

November 16th

- ☐ Graduate Council Meeting.